

BA (Hons) Accounting and Finance

Full-time and Sandwich
2012 Entry

aat



If you are looking to develop expertise in the financial analysis of business activities or want to embark on a career in the accounting profession you should be considering our BA (Hons) Accounting and Finance degree.

The accountancy and finance sector offers a broad range of career choices. As well as the traditional accountancy roles of tax, audit, financial reporting and management accounting, professionals in this sector undertake broader business management and advice roles.

This degree, which assumes no previous knowledge of accounting or finance, combines accountancy, finance and economics with business disciplines. Alongside the development of your accountancy knowledge, there is a strong focus on developing your management skills to ensure that when you graduate

you have the full complement of high-level skills that employers are looking for. For example, as well as learning how to write reports you will also have the opportunity to develop your presentation skills so that you are able to prepare well-researched business cases and financial reports and deliver your findings through persuasive, engaging presentations. If you choose the sandwich route, you can include a year's work experience as part of your course.

All of our staff are professionally qualified and many fulfil advisory or examining roles with the Association of Chartered Certified Accountants (ACCA), the Chartered

Institute of Management Accountants (CIMA) or the Institute of Chartered Accountants in England and Wales (ICAEW). We are also an approved platinum learning provider for the ACCA.

If you are looking to become a qualified chartered accountant, this course can give you a good head start. Both the full-time and sandwich routes provide the maximum number of exemptions for ACCA and ICAEW and exemptions for CIMA. This ensures that you will have fewer professional exams to sit once you have graduated and you will qualify in a much shorter time period.

Fact File

Full/Part-time:

Full-time

UCAS Codes and Duration:

N420 – 3 year full-time programme

NN34 – 4 year sandwich programme

Institution Code:

M40

Course Content and Structure

The diagram below shows the structure and indicative content of this degree. We are in the process of confirming the optional units and information will be posted to the University's eProspectus when it is ready, www.mmu.ac.uk/study

Year 1			
Financial Accounting	Information for Management	Economic and Quantitative Analysis	The Responsible Accountant
Year 2			
Financial Reporting and Analysis	Management Accounting and Financial Management 1	Business Law	The Accountant in Management
Placement (if you take the sandwich route)			
Final Year			
Corporate Reporting and Analysis	Management Accounting and Financial Management 2	Theory and Practice of Taxation	Optional Unit

We regularly check the content of our courses and adapt them to ensure they prepare our students for graduate careers. Consequently, the information provided here and throughout this brochure is indicative and may change.

Special Features

- Successful completion of this degree enables you to claim the maximum exemption of all nine Foundation papers of the ACCA, nine papers from CIMA or the maximum exemption of eight papers if you wish to become an ICAEW Chartered Accountant. Currently, we offer a range of professional and postgraduate programmes that enable you to complete your ACCA or CIMA examinations.
- The programme is accredited by the Association of Accounting Technicians (AAT). Graduates can apply for full membership of the AAT after completing the Level 4 Diploma Case Study Unit and working full-time for one year. As a full member you will have access to CPD

programmes, networking events, professional guidance and you may use the letters MAAT after your name. For more details visit www.aat.org.uk

- This degree is accredited by the Association of International Accountants (AIA) and provides exemption from the AIA's Foundation Level and Professional Level 1 papers. For more details visit www.aiaworldwide.com
- The degree enjoys a good reputation within professional circles and is well regarded by employers.
- Staff are student-focused and have developed innovative teaching techniques involving the use of Moodle, podcasting and videos.

Sandwich Placements

A course with a sandwich route provides the opportunity to work for an organisation as part of your degree. This work experience is commonly referred to as a placement and you are usually paid a salary by your placements employer. It must be a minimum of 36 weeks but it will usually last for 2 months and takes place after your second year of study.

If you choose the sandwich route, our Placement Office will help you find your placement. Our dedicated team has over 25 years' experience of matching students with employers and has been rated by students as one of the top four placement services in the UK (National Placement and Internship Awards 2010 and 2011).

The services they provide include:

- Organising an annual placement and career development fair where you can meet employers who have placement opportunities and graduate vacancies.
- Advertising over 1,000 vacancies from local, national and international employers each year.
- Delivering CV workshops that provide advice and tips about what to include in a CV and how to present yourself to your best advantage.
- Providing one-to-one advice about writing cover letters, CVs and application forms for the jobs you are interested in.
- Conducting mock interviews so that you can practice your interview technique and receive feedback on your performance.

It is your responsibility to be pro-active and apply for placement opportunities. The placement jobs market is competitive and we recommend that you start researching companies and opportunities during your first year and apply for positions from the start of your second year.

“The degree was very useful as the wide range of topics studied allows students to enter different fields of employment. In the final year, in particular, there is a good variety of options.”

Zeenat Ahmed, BA (Hons) Accounting and Finance graduate.

When you are on placement, one of our tutors will keep in contact with you and will liaise with your employer. The placement is not formally assessed but it must be satisfactorily completed.

Research indicates that students who undertake a sandwich year as part of their studies are more employable. In 2010, 93% of Business School graduates who had completed a placement and were in employment were in graduate occupations.

For more information about our Placement Office please see www.business.mmu.ac.uk/placements

Assessment

Assessment throughout your degree will be both informal and formal.

The informal assessment will be based on work prepared for tutorials and your contribution to these tutorials together with homework questions which you may be required to submit. It will not form part of your formal marks but is useful for both you and your lecturer to determine whether or not you have understood material and whether you are working to a satisfactory standard.

The formal assessment includes examinations, group or individual presentations, written essays and reports, poster presentations and portfolios of work. Not every subject is assessed in the same way, but you will probably meet all these forms of assessment during your degree studies.

From the second year onwards, these formal assessment marks go towards determining the final classification of your degree from Manchester Metropolitan University. The work placement year is not formally assessed but must be satisfactorily completed.

Students' Experiences

“Working for Innospec has allowed me to gain an insight into a working financial industry. It's enabling me to decide on the areas of finance I'd like to learn and increase my knowledge in as well as learning the areas which I'm less interested in. Being in industry also allows me to see how a successful business is run, learning general business strategies, terminologies and business structures.”

Georgina Corden

BA (Hons) Accounting and Finance
Placement year at Innospec

“When I started my placement, I never expected that I would have as much responsibility within my department and this shows the trust and confidence the team has in everybody's abilities to do their job efficiently. I feel an integral part of the Finance team here at Gazprom Marketing & Trading Retail; I hope to carry on in the future and help the company progress by reaching its long term ambitions and goals.”

Alex Lawson

BA (Hons) Accounting and Finance
Placement year at Gazprom

Employer's Perspective

“We look for any degree discipline when it comes to taking on graduates, but we have found that business or finance related degrees are quite useful to us. Many of our placement positions do lead to permanent positions within The Co-Operative Group. Once a student has completed a placement with us we offer them a place at our assessment centres for our graduate programme. We actually offer two programmes, including a Business Management programme which lasts for 18 months and consists of three four-month projects, and a Finance programme which is a bit longer because it is CIMA accredited.”

Shona McKenzie, Graduate Recruitment Officer, The Co-Operative Group

Career Development Opportunities

Although the Accounting and Finance degree is particularly popular because of the extensive exemptions available from the examinations of professional accountancy bodies, there are many other career opportunities open to graduates in the field of finance. A few examples of the types of jobs graduates have entered and the companies employing them are:

BDO Stoy Hayward
Trainee Chartered Accountant
Co-op Bank
Credit Risk Analyst
Siemens
Finance Officer

Many graduates combine work with part-time study for professional examinations and some continue in full-time education either on the 12 month final stage ACCA course offered within the Business School or onto our full-time Masters programmes, for example the MSc Strategic Financial Management.

Tuition Fees and Financial Support 2012 Entry

We passionately believe that going to university is a real investment in your future. If you wish to follow a professional or vocational career and benefit from all the opportunities and rewards that this can offer, then going to university remains the best and most direct way of achieving this

UK/EU students

Tuition fees have increased for 2012 entry because government funding for higher education has been cut. However, the existing system of loans and grants has also been extended and improved to assist students in going to university. Your fees can be paid for by applying for a tuition fee loan and you will not have to pay any fees upfront. You do not have to start making repayments on student loans until the April after you graduate and only then if you are earning over £21,000.



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Please telephone +44 (0) 161 247 6472.

The tuition fee for this programme for 2012 entry will be £8,000. If you are following the sandwich route, the cost of your placement year in 2014/15 is still to be determined. As a guide, the placement fee was £680 in 2012/13, and has historically increased by around 2.5% each year. This is subject to change, so please check out our website www.finance.mmu.ac.uk/students to determine the exact fee before you start your sandwich year.

Further information about fees, funding support and the University's £3,000 student support package for first year, full-time, first degree undergraduates whose household income is up to and including £25,000 is available from www.mmu.ac.uk/fees

International students

The tuition fees for students who do not qualify for UK or European Union (EU) status is £10,000 (2012 entry).

There are a number of organisations that award scholarships to international students. Many of these scholarships are awarded a year in advance so you are advised to start your research at least 18 months before you plan to start your course. In addition, the University has a limited number of partial scholarships which are made through the Vice-

Chancellor International Scholarships scheme. Please see www.mmu.ac.uk/international/scholarships for more information.

Typical Entry Requirements UCAS tariff points

280 at A2 or an acceptable alternative such as BTEC National at Level 3

Non tariffed qualifications

A relevant Access to HE Diploma will be considered for entry to this course

International Baccalaureate

28 points

Specific subjects required Level 2 (eg GCSE)

GCSE grade C, or acceptable alternatives, in English language and mathematics.

International students

Country-specific information about many international qualifications is available on our website at www.mmu.ac.uk/international

English language requirements

International students must achieve IELTS 6.0 with a minimum score of 5.5 in each unit (or an equivalent standard in an acceptable alternative such as TOEFL).

How to Apply

Application for all of our full-time undergraduate programmes is through UCAS. Please submit your application online at www.ucas.com.

Please contact UCAS' applicant helpline on **0871 468 0 468** if you have any queries or problems using the online application system.

Further Information

For information about our staff and the £75 million Business School in which you will be studying, please see www.business.mmu.ac.uk

Additional course and study information is available on our eProspectus, www.mmu.ac.uk/study

Full contact details for our Course Enquiries team, including telephone numbers and email addresses, are available from www.mmu.ac.uk/study/undergraduate/contact

This information is correct at the time of going to press. For terms and conditions applicable to the provision of the University's Educational Services please refer to the prospectus. January 2012.